

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Melissa Gossett, City Administrator

DATE: April 21, 2026

SUBJECT: City Administrator's Monthly Report

Greetings Council, Mayor, and Community:

April is shaping up to be a busy and meaningful month across the City, with several major efforts underway that will influence planning, operations, and daily life throughout the community.

In March and April, staff has been presenting information related to ongoing planning and coordination efforts that touch nearly every corner of the City. On April 21st, you will see another presentation for the upcoming 5 years of projects as it relates to TID 5. These efforts involve coordination across multiple departments including Police, Fire, Public Works, Utilities, Parks, and Administration, along with collaboration with regional partners, neighboring communities, schools, tourism organizations, and event groups. The upcoming presentation will highlight how departments are working together to coordinate major initiatives, areas residents may notice impacts, and strategies being used to maintain services while projects progress. A great deal of planning is happening behind the scenes to ensure these efforts are carried out thoughtfully and with as little disruption as possible.

April also marked another successful election cycle for our community. I would like to extend sincere appreciation to our Clerk's Office, election inspectors, volunteers, and staff members who assisted throughout the process. Elections require careful planning, long hours, and attention to detail, and the professionalism demonstrated by everyone involved ensured voting was conducted smoothly and efficiently. Thank you to all who stepped in to support this important civic responsibility.

This month also brings an important transition within the Common Council. We extend our sincere appreciation to Pat Tearney for his service to the community. Serving in local government requires dedication and commitment, and we thank Pat for his contributions and service to the City. At the same time, we are pleased to welcome Mike Beaster to the Common Council and look forward to working with him as he begins his service to the community.

With warmer weather approaching, the City is actively preparing for a busy summer season. We are currently hiring for seasonal positions across several departments that support parks maintenance, recreation programs, public works operations, and seasonal services. Summer programming and activities are already underway, with staff coordinating recreation programs, park preparations, facility scheduling, and community events that residents look forward to each year.

April also marks the start of tornado and severe weather season in Wisconsin. This is an important time for residents to review household emergency plans, identify safe shelter locations, ensure weather alerts are enabled, and stay informed during severe weather events. Our Police, Fire, and Emergency Management teams remain prepared year-round, but preparation at home is just as important.

As we move further into spring and summer, residents will begin to see increased activity related to infrastructure work, seasonal preparations, and community programming. Staff across all departments continue to coordinate closely to ensure projects are completed safely, efficiently, and with the community's needs in mind. We will continue to provide updates as work progresses throughout the season.

Thank you to our staff, volunteers, elected officials, and residents for your continued engagement and support. It takes a full team to keep a city moving forward, and this community continues to demonstrate that commitment every day.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Susan Westerbeke, Director of Administration/City Clerk

DATE: April 21, 2026

SUBJECT: Department of Administration / City Clerk's Monthly Report

2026 City Events

- ❖ American Legion/City- Memorial Day Event- May 25th
- ❖ World Migratory Bird Day Event- May 30th
- ❖ Port Washington City Band Events- June 14th-July 26th
- ❖ Be3 Beer Garden- June 21st
- ❖ American Legion/City- 4th of July Event- July 4th



April 7th Spring Election Results

The newly elected Common Council members being sworn in at the April 21st meeting include.

Aldersperson Paul Neumyer- District 2 – Ward 2

Aldersperson Dan Benning- District 4 – Wards 4 & 8

Aldersperson Michael Beaster- District 6 – Ward 6

The Spring Election citywide turnout was 50.88%, including 1,328 absentee ballots issued.



2026 Elections Dates

*Partisan Primary- August 11th

*General Election- November 3rd

City Communications

The City communicates with the public weekly through updates on social media, website and constant contact for specific notifications. We currently have 2,589 individuals enrolled in Constant Contact and growing. We continue to encourage our residents and visitors to utilize our communication options to obtain the most updated information and events. We also can be contact by phone or visited at City Hall from 8:00-4:00 Monday-Friday.

City To Implement New Phone System

This budgeted project is now underway. Over the next few months the changes will include updating all existing phones and services in city buildings. We expect to have this project completed by June, and when finished will save the city considerable money with the updating of new technology and removal of old unneeded phone lines.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Gary Peterson, Building Inspector

DATE: April 15, 2026

SUBJECT: Building Inspection Monthly Report

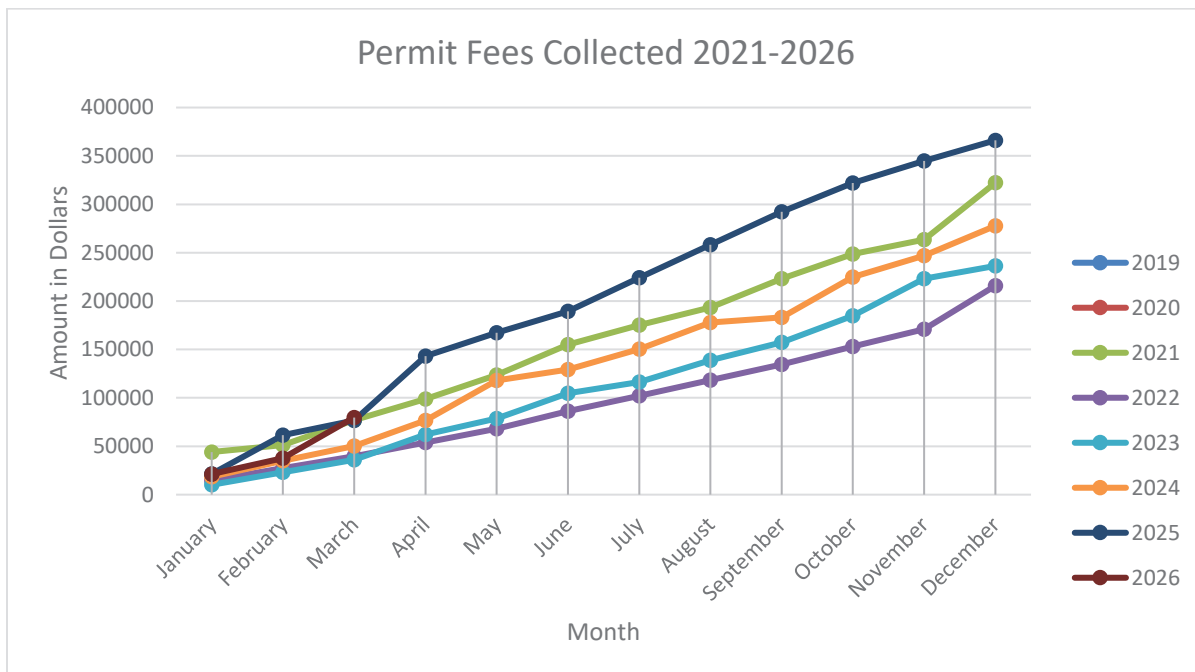
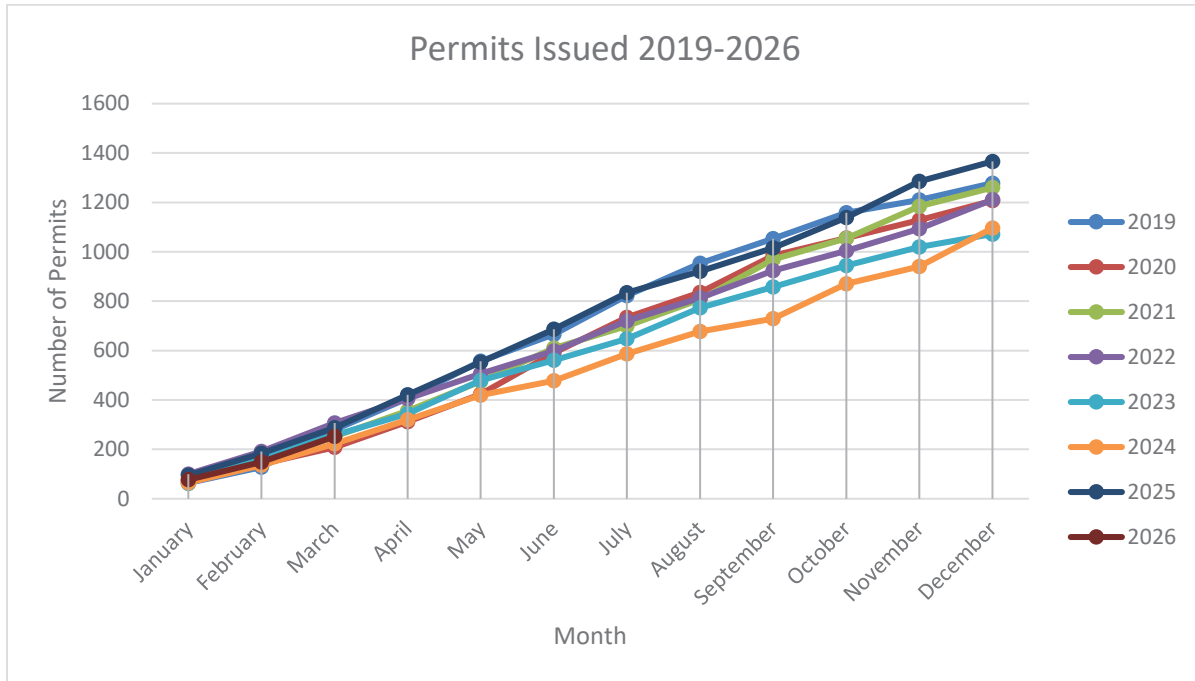
BACKGROUND: For the month of March the department issued the following type/number of permits:

Change of Occupancy - 0
Commercial and/or Industrial New – 0*
Commercial Building Permit Addition - 1
Commercial Building Permit Alterations – 1
Commercial Building Permit Misc – 0
Commercial Building Permit Roof – 0
Erosion control -0
Electrical – 22
HVAC – 16
Plumbing – 18
Razing, Moving - 0
Deck – 1
Fence - 7
Windows – 4
Siding - 1
Garages – 0
Misc, Reroof, Shed, Etc. – 8
Residential Foundation Repair - 1
Residential Remodeling –12
Residential New Single Family – 2
Residential New Two Family - 1
Signs –5
Water Meter – 3
Sprinkler - 0

This is a total of 103 permits with \$42,164.69 in fees collected.*

*This does not include the two data center permits that were issued with \$591,581.40 in fees collected.

The two charts below provide the number of permits issued and the fees collected during the past several years. The 2026 data will be entered monthly into the charts to make a comparison with past years. The permit fee information for 2019 and 2020 included impact fees, and therefore was not entered, as a direct comparison could not be made with following years.



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Roger Strohm, City Engineer

DATE: April 21, 2026

SUBJECT: Engineering - Monthly Report

Water Plant Upgrade: Running conduit and wires from the programmable logic controllers (PLC) to pumps and valves. Finish work on doors in plant 1. Prepping to move to plant 2. Waiting on the vacuum prime system to be delivered to be able to prime pumps.

Wastewater Plant Upgrade: The project is generally at Substantial Completion except for the following items:

Startup for the secondary digester is on hold, pending repairs to the dome structure. The structural review was completed and report provided. Contractor is working on preparing costs for replacement of damaged members and full replacement of the dome structure. Startup for one Primary Digester No. 2 transfer pump, DSLTP-60-04, will be completed after the secondary digester is in service.

Library Upgrade: Project is at substantial completion. Contractor is working through the punch list items. The main items on the punch list is test the air conditioning and balance HVAC system, replace a toilet partition, and glass cover for the checkout desk.

Spring Street Interceptor: PTS Contractor is looking to restart the work in late April.

Division Street Box Culvert Wing Wall Construction – In the process of executing contracts with Highway Landscapers. Project completion date is June 30, 2026.

Sidewalk Maintenance: In the process of executing contracts with Forward Construction.

Vantage: Work is nearing completion for the sewer and water main extension on CTH LL. CTH LL will be prepared for paving the week of April 27 and paved the week of May 4th. Lake Drive will be closed starting April 8th and reopened starting April 27th. We anticipate closing Lake Drive on a temporary basis during the summer construction season. The next sewer and water main extension on KW is under design.

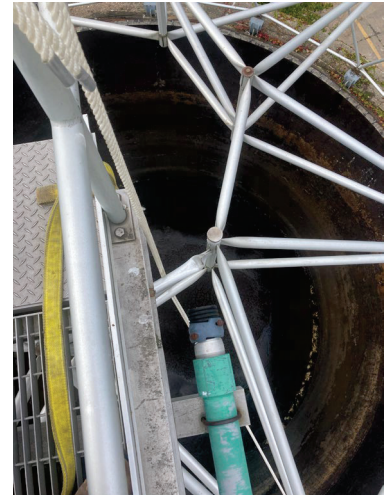
Ongoing projects associated with the Vantage Development include:

- Wastewater Treatment Facility Plan by Strand (required by DNR and SEWRPC for the SSSA update).
- Terrace Dr and Valley Creek Sewer Interceptor Replacement (which must be coordinated with Valley Creek design)
- Water Booster station design – currently obtaining appraisal for preferred location.
- Erosion control inspections per our municipal separate storm sewer system MS4 permit

Other Work: Staff also has the following ongoing projects:

- Inspection of Highland Pointe North Subdivision
- Design of 2027 Road Improvements

- Verizon Construction on the lattice tower
- Rebid of drain tiles on the bluff



AGENDA ITEM MEMORANDUM

City of Port Washington

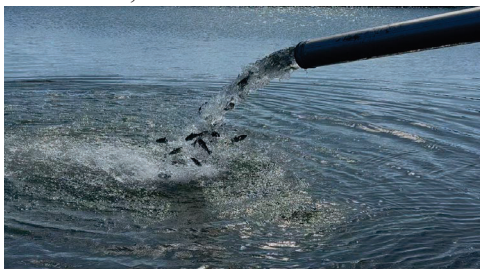
TO: Common Council

FROM: Dennis Cherny, Harbormaster

DATE: April 21, 2026

SUBJECT: Marina Monthly Report

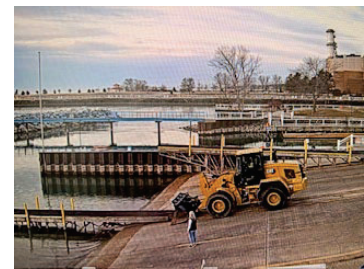
1. The month of March was focused on preparation activities for the April 1st opening of the Marina. Staff were thankful for some nice weather to get outside projects complete before opening.
 - Ice Eaters were pulled out of the water and put into storage
 - Fire extinguishers were placed on the docks in the Main Marina and around the North Slip
 - The seagull line was taken down in the Main Marina
 - General outside sweeping and cleanup of leaves, debris, and garbage
 - Repair work in the men's and women's private showers
 - Launch ramps were pushed back into the water for the season on March 31st
2. Marina staff met with Ted Jennejohn of McMullen & Pitz and Chris Acree of Meeco Sullivan to begin long-term budget planning for the anticipated North Slip renovation. The existing docks, installed in 1998, are beginning to show signs of age and wear and will require attention in the not-so-distant future. Both firms were asked to provide high-level feedback on the potential scope of work and preliminary cost estimates to support the City's future capital improvement planning. We have requested that these estimates be submitted by late April or early May to align with the city's upcoming budget preparation process.
3. Marina staff met with Scott Ziegler and John Stulmacher of Ozaukee Emergency Management for a work session regarding the creation of the city's Harbor Security Plan. Scott was able to piece together a functional draft template to guide coordination efforts between emergency response personnel and Marina operations. Staff will continue to collaborate with Ozaukee Emergency Management to further refine the plan, with a goal of completing the Harbor Security Plan by the end of 2026.
4. Early March saw several DNR deliveries of fingerlings. On March 2nd approximately 14,000 Steelhead (Rainbow Trout) were delivered to the launch ramps. On March 12th approximately 25,791 Coho Salmon were delivered to the launch ramps and North Channel.



Steelhead fingerlings delivered to launch ramps.



Coho Salmon delivered to the North Channel.



Thanks to Mike from Streets for pushing the launch ramps in the water for the season.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: JD Hoile, Street Commissioner

DATE: April 21, 2026

SUBJECT: Street Department Monthly Update

Snow and Ice Control

The month of March only had one snow and ice event but was the largest for the 2025-2026 winter season totaling 7 inches of snow accumulation and blizzard type conditions. In total 72 tons of salt were used and 1840 gallons of liquid deicers. To date for the 2025-2026 season the division has responded to a total of 26 events and used 554 Tons of salt and 18,945 gallons of liquid deicers.

Trees

The Streets division has continued to work in partnership with Parks and Forestry, and in Mid-March wrapped up pruning for the season and then both crews shifted to removals. Once removals are finished, stump grinding, and tree hole digging will begin to get ready for tree planting in mid-April.

Sewer cleaning

Sewer cleaning for the winter of 2026 is now completed. A few areas that are off road will be cleaned in summer when things dry up to get equipment in place. In all the streets division cleaned 15 miles of sanitary sewer mains. This along with some contracted cleaning got us to our 19 miles of sewer mains that need to be cleaned for our yearly goal.

HWY 33



Figure 2-STH33 Light pole relocation

The Streets division along with Parks and Forestry completed some prep work before the resurfacing of HWY 33 begins. The streets division removed a light pole that will be in the way of the new turn lane at Sweetwater Blvd. The pole will be replaced once the project is completed and new curb and gutter is in place. They also removed eight trees in the center median where both new turn lanes will be installed.



Figure 1-Sewer Cleaning

Spring Outlook

Looking ahead into spring the division will begin changing over all vehicles and equipment from winter operations to summer which also involves swapping equipment between cold storage and the main garage building. The street yard is now open as of April 2nd on Tuesday's and Thursdays form 3-6PM and Saturdays 10AM – 4PM. The division will be doing a special curb side leaf collection for the week of April 13th for any residents who didn't get leaves collected before the snowstorms in November. Curbside brush pickup begins for the season the week of April 27th.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Dan Fisher, Wastewater Utility Superintendent

DATE: April 21, 2026

SUBJECT: Wastewater Utility Monthly Report

WWTP Upgrades Updates:

Fine Screens: The west fine screen has been installed. The new east screen is online and is in-use until the new west screen is completed. Now that the screen is installed, the electrical can be run and connected. This work is expected to be done and the new screen put online by the end of April.

Exterior Restoration: As the project wraps up, exterior work and site restoration is expected. On-site large dumpsters contractor dumpsters will be removed. Asphalt and grass restoration will begin in late April and May.

WWTP Notables:

- Completed February & March Discharge Monitoring Report and submitted to DNR.
- Monthly maintenance completed by WWTP staff.
- Lift station & septage receiving monitoring and maintenance completed.



New Employee: On March 16, Josh Meyer started working for the Wastewater Utility as the new Plant Operator. Josh has an extensive maintenance background. His experience will help shape the new preventative maintenance program at the Utility. Welcome to Port Josh!

WWTP Lab: Everyday wwtp operators take influent and effluent samples. These samples are analyzed daily which help determine how efficient the plant is operating and if any changes need to be made.



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Dan Fisher, Water Utility Superintendent

DATE: April 21, 2026

SUBJECT: Water Utility Monthly Report

Water Treatment Improvements Project:

Interior Work Completed

- Painting throughout the plant
- Plant 1 pump room floor tile restoration
- Electrical – PLC 1 installation and electrical wiring
- Feeder conduit pulled to subpanel in Plant 2

Residential Water Meter Change-Outs:

A typical water meter changeout will take 15-30 minutes to complete.

There is **NO COST** to a homeowner. You will receive a yellow door hanger or letter if you need your meter replaced.

Water Main Breaks:

- 3/2/2026 – Hwy LL: A directional drilling contractor bored into the 12” watermain that runs along County Rd LL just north of the County Rd KK intersection. Main line valves were isolated and water was shut down within minutes of the break. Field staff repaired the break by replacing a small section of main. The break was fixed on 3/3. No customers were out of water during the break.

New Employee: Bob Herbst joined the Water Utility on 3/30 as our newest Water Treatment Plant Operator. He filled the open position long held by Randy Schreiner. Bob is a Port native, His wife and daughter call Port home! We welcome Bob to the team!



WATER SERVICE LINE IDENTIFICATION

Please contact the Port Washington Water Utility as soon as possible to schedule an appointment:

Call: (262) 284-5585 ext. 1000

Or you can self-report by visiting:

<http://tinyurl.com/PWLead> or scan the QR code



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Rob Vanden Noven, Director of Public Works

DATE: April 21, 2026

SUBJECT: Public Works Monthly Report

South Beach Parking Lot

On Monday, March 9, 2026, I met with We Energies representatives to talk about their plans to stabilize the bluff that is south of their plant. This spring, they will be directionally drilling drain lines on the south bluff, similar to the project that the City will be completing on the north bluff this year.

Ozaukee County Clean Sweep

The 2026 Ozaukee County Clean Sweep is scheduled for Saturday May 2. The event will go from 8 am until 12pm at the 1221 Hilltop Drive Highway Facility in Cedarburg. As in the past, tires will also be collected. There are fees based on the tire size. At this time, there is no electronic or appliance recycling at this event. Please check the Ozaukee County website: <https://www.ozaukeecounty.gov/2577/Clean-Sweep-Program> for additional information and updates.

A separate event for electronics recycling only is set for June 13 from 9am – 1 pm, to be held in the Food Pantry Parking Lot at 1777 W. Grand Ave. Participants are asked to bring in a non-perishable food item when they come to drop off their old electronic devices. Please see the attached flyer.

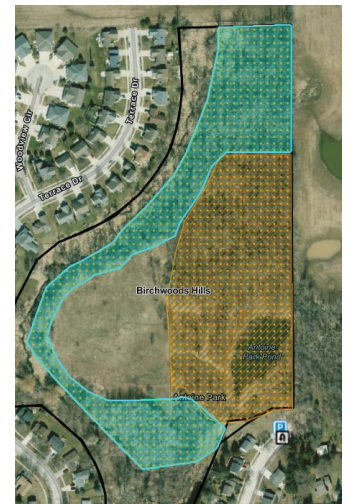
Valley Creek Tree Planting – April 2026



Tree planting is planned at Birchwood Hills in a part of the nature preserve that we have not planted yet, and it is also planned at Upper Lake Park on the bluff that was most recently cleared. See images of the planting areas highlighted in blue. These planting events are funded through the American Bird Conservancy Forest Service grant that has been funding some of the other work along Valley Creek.

Trees will be delivered on Monday April 20. Stantec crews will start planting/organizing that day. I expect Stantec will be planting/fencing most of the week. There will be a Vantage volunteer

event on Wednesday April 22 from 11am-2 pm. LNRP and Stantec will be there to lead this volunteer portion of the planting.



We anticipate ~50 container trees being planted on the bluff (including Maple, Oak, Willow, and many other varieties) and the remaining 800 trees will be planted across Birchwood Hills.

AJ
Recycling
920-377-1885

JUNE 13
9am-1pm

**OPEN
TO THE
PUBLIC!**

ITEMS ACCEPTED FREE FOR RECYCLING

Proud Member of Wisconsin DNR E-Cycle WI

Flat Screen TVs	Wires	Freezers <i>Upright and Chest</i>
Tube TVs	Batteries	Refrigerators
Monitors	VCRs	AC Units
Computers	DVD Players	Ice Machines
Laptops	Small Appliances <i>Vacuum, Tools, etc.</i>	Wine Coolers
Gaming Consoles	Printers	Dishwashers
Servers	Microwaves	Stoves
Switches	Dehumidifiers	Washers
Cell Phones		Dryers



***Collecting non-perishable food items and/or
monetary donations for the food pantry -
Bring your recyclables and a donation!***

Port Washington Food Pantry, 1777 W Grand Ave, Port Washington

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Mark Emanuelson, Finance Director

DATE: April 21, 2026

SUBJECT: Finance Department Monthly Update

March 2026:

2025 Financial Audit: The City's final audit fieldwork was scheduled for the week of February 23, 2026. This year's audit review went smoothly with no significant issues identified to date.

Preliminary final audit entries were received on March 24th with no unexpected findings. The entries are pending an internal peer review by CliftonLarsonAllen as part of the normal auditing process. A formal presentation of the city's 2025 audited Financial Statements is currently scheduled for June 2nd.

PSC Annual Report, Annual Municipal Financial Report (State Report C): Now that the final audit entries are made staff will begin work on the annual Public Service Commission report for our water utility, followed by the city's annual state report C to the Department of Revenue.

Both of these reports will take a significant amount of time and effort to complete. Historically, the city had contracted the preparation of these reports to the city's auditing firm. Beginning in 2024, staff assumed the responsibility for preparing and submitting these major reports. It is staff's goal to have these items completed and filed by the end of April.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Joe DeBoer, Fire Chief/EMS Service Director

DATE: April 21, 2026

SUBJECT: Fire Department Monthly Report

The Fire Department has the following items to report:

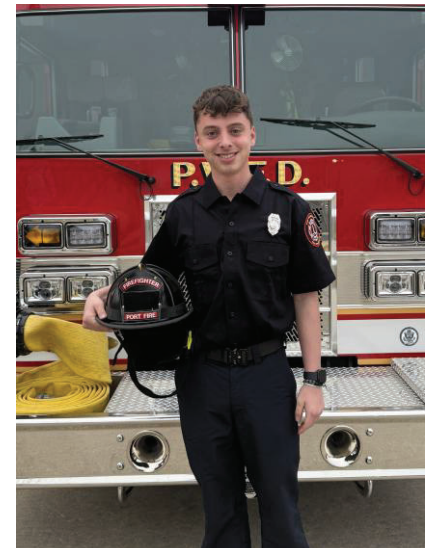
1. The department finished the month of March with 169 calls for service. Of these, 141 were EMS-related and 28 were fire-related. Fire calls continue to significantly outpace last year's totals. As of March 31, 2025, the department had responded to 76 fire-related calls for service; by the same date this year, the department had responded to 97.
2. On March 14th, members of the department, alongside Ozaukee Central Fire Department, had the honor of participating in the memorial service for a fallen Milwaukee firefighter. The ceremony was a solemn and meaningful tribute, bringing together agencies from across the region in support of one of our own. It served as a powerful reminder of the brotherhood, sacrifice, and unwavering respect shared across the fire service.
3. This week, the department recognized the promotion of a new full-time officer and welcomed a new full-time firefighter/paramedic to the organization. Lieutenant Peter Neuman has served in a full-time capacity with the department for just over a year after being hired through one of the referendum-funded positions. He began his fire service career as a volunteer with the Cedarburg Fire Department. While working for the Village of Thiensville, he earned his paramedic license and later moved into a full-time role prior to the consolidation into the Southern Ozaukee Fire Department. Lieutenant Neuman brings a strong leadership presence along with a broad range of experience that will continue to benefit the department. Firefighter/Paramedic Nathan Wester previously worked with the department in a part-time role, where he quickly demonstrated strong motivation and dedication. He grew up in the fire service, with both of his parents serving on volunteer departments, and began working toward his certifications while still in high school. He completed his paramedic training last year in anticipation of pursuing a career in the fire service.



Crews stand by at the funeral for a Milwaukee Firefighter. Photo Credit: Scott Carnahan



Newly promoted Lieutenant Peter Neuman.



Newly hired to Firefighter/Paramedic Nathan Wester.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: HR Director, Robin Peña

DATE: April 21, 2026

SUBJECT: HR Department Report

Anniversaries

Shawn Barber	4/2/2022	Part-time FF
Mike Corrigan	4/2/2022	Streets Maintenance
Mike Didier	4/13/1993	Part-time FF
Mike Gasper	4/18/2017	Council
Eric Goelz	4/15/2024	Streets Maintenance
Shelly Heaslip	4/15/2004	Records Clerk
Kate Kirschner	4/21/2025	Children's Librarian
Dave Luft	4/18/2022	Part-time FF
Mary Lou Mueller	4/15/2025	Council
JJ Mejchar	4/8/2024	Police Lieutenant
Ted Neitzke	4/20/2021	Mayor
Jonathan Pleitner	4/18/2017	Council
Deb Postl	4/16/2019	Council
Rosalia Slawson	4/30/2018	Associate Library Director
Pat Tearney	4/17/2018	Council
Chuck Walsch	4/30/2018	Senior Center Maintenance
Eowyn Wayne MacGregor	4/15/2024	Library Assistant

Recruiting

- Seasonal

New Hire

- Steve Plautz - Driver

Other

- Anti-Harassment & Discrimination Training

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: W.J. Niederkorn Library

DATE: April 21, 2026

SUBJECT: Library Monthly Report

- Quite a month of art! Riveredge Nature Center joined us to teach us about Art in Nature. Participants walked the library grounds to find nature supplies. The Veteran's Creative Arts Festival began with their first class on painting. The PWSSD Art Show has been in full swing including a reception for students and families. Our Art with a Twist series has met twice to offer tiny art painting and trash art. All have been fun and engaging with a good turnout!
- In addition to offering Job Seeker Assistance twice a month at the library, the Department of Workforce Development offered a Workforce Panel with different leaders in job assistance organizations. This was an opportunity for job seekers to learn about the resources available to them.
- Miss Kate and Booker the Library Dog attended the Hippity Hop at Upper Lake Park on a chilly morning. They greeted over 100 attendees as families got their pictures taken with Booker, Kate passed out bookmarks, and families perused the library storywalk.
- In addition to our usual outreach stops, Miss Kate, Miss Amanda, and Booker attended Lincoln Elementary's Career Day. A few classrooms at a time came by to learn about different careers, including being a librarian! If they asked a question about what libraries provide or what a librarian does, they earned a treat.
- We hosted 4K Night at the library. Roughly 30 community members joined us for a story, library tour, scavenger hunt, and signing up for their first library cards. It was a joy to introduce our library to excited children and families.
- Another special event was a Peeps Dioramas build day. The creations were put on display afterward, and folks could vote on them to determine a winner. What creativity and springtime fun!



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Kevin Hingiss, Chief, Police Department

DATE: April 21, 2026

SUBJECT: Monthly Calls For Service (CFS) Statistics for March 2026

CFS	COUNT
911	1
911 (Cell)	36
Administrative	6
Alarm (Burglar)	7
Alarm (Fire)	6
All Other	2
Animal Complaints	13
Assist Citizen	46
Assist Other Agency	14
Business Check	149
Car vs. deer	1
Criminal Damage to Property	5
Death Investigation	1
Debris in Roadway	7
Directed Patrol	111
Disabled Vehicle	7
Disorderly Conduct	15
Door Check	53
Driving Complaint	8
Drug Investigation	4
Family Trouble	1
Field Interview	23
Fire Call	9
Found Property	7
Fraud	10
Harassment	2
In Progress Call - Specify	1
Juvenile Curfew/Loitering	1
License Premise (Tavern) Check	5

CFS	COUNT
Lost Property	1
Lost/Missing Person	1
Miscellaneous Service	5
Motor Vehicle Accident - Personal Injury	15
Motor Vehicle Accident - Property Damage Only	2
Mutual Aid	17
Noise Complaint	3
OAWI	3
Open Door/Window	5
Ordinance Violation	4
Parking Violation	33
Process Service	1
Public Works/Hwy Dept Call Out	13
Rescue Call	97
Runaway Juvenile	1
School	51
Secure/Check Parks	193
Suicidal	1
Suspicious - Vehicle, Person	28
Theft	3
Traffic Complaint/Erratic Driver (In Progress)	8
Training	4
Trespass	5
Vehicle Traffic Stop	83
Vehicle/Residence Lockout	4
Waste Water Treatment Plant Call	70
Weapons	2
Welfare Check	34
Grand Total	1238

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Members of the Common Council

FROM: Bob Harris, Director of Planning and Development

DATE: April 21, 2026

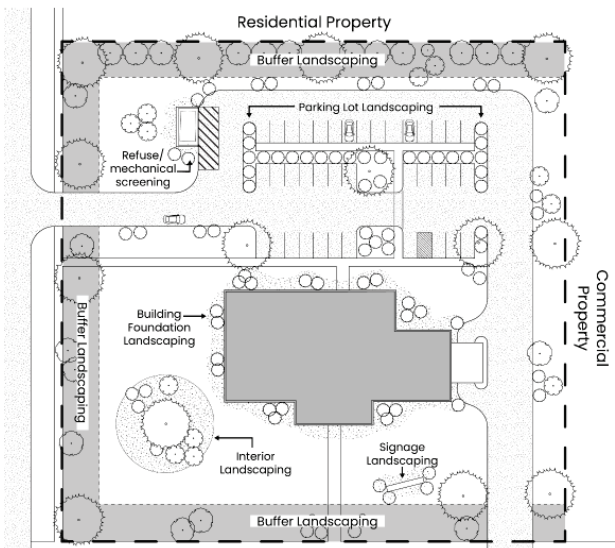
SUBJECT: Planning and Development Department Monthly Update

Monthly Zoning Code Rewrite Update:

An updated schedule is in place for the zoning code rewrite project. Beginning with the October 2025 Plan Commission meeting and continuing into 2026 meetings, the intent is to have all chapters of the new zoning code reviewed and ready for final draft approval by the Common Council this summer. To this end, rollouts of the code are being done in phases to allow for consistent public vetting and to have manageable bites for review each month.

- At the April 16, 2026, Plan Commission meeting the following draft chapters (Articles) will be introduced for initial review: Article 22 – Landscaping
- As of the April Plan Commission meeting 25 of the 27 proposed zoning code chapters have been introduced.
- The final two chapters – sign code and architectural standards will be introduced to the Plan Commission in May.
- Details on each chapter (“Articles”) can be found on the project website [HERE](#).
- A Zoning re-write public informational meeting is scheduled for April 30th in the Council Chambers from 4 to 6:30 pm.

Exhibit 22-7. An example of a masonry wall shielding the parking area for a retail center



MONTHLY REPORT MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Diane Chilinski, Director of Senior Life Enrichment and Outreach

DATE: April 21, 2026

SUBJECT: April 2026 Senior Center Report

Events/Classes/Travel:

-On Thursday, March 5th we escorted a day trip to the Fireside in Fort Atkinson with members of our Center, as well as those from Cedarburg and Grafton. They took in the production of the Addams Family.

-On Friday, March 6th our members, along with those from Cedarburg and Grafton, had a fun filled day at Ho Chunk Casino for a day trip to try their luck at winning it big.

-On Wednesday, March 18th we had a very interesting and informative Lakeside Tea presentation on “Moving and Downsizing Made Easy”. Our presenters were Erica Petri with Realty Executives, Bruce’s Team and Jenni Lewkowski of Smart Moves.

-On Friday, March 27th our Green Felt Club (Billiard’s Program) hosted the Annual Chili Memorial Event. At this gathering the members enjoyed a chili lunch, followed by a tournament and remembrance of members of the Greenfelt Club who passed away during the year. Pics below are some of the members who participated.



Center Updates:

-We welcomed 6 new members to the Center during the month of March, in addition to many members who renewed their annual membership during the month.

-We continue to transition to online registration through Rec Desk, with approximately 10-15% of members registering offsite and the remainder registering at the Center with staff doing the registration of memberships, classes, events, etc. for the member.

-Our new check-in process, through Rec Desk, is going well as members become more familiar with the process.

-We will be getting some interior beautification projects done in early April with \$3000 in grant funding from the Rotary. The lower-level bathrooms and Dining Room will be painted, as well as getting some new decor. In addition, we will be adding two raised garden boxes as part of the project (which will begin phase two that includes exterior landscaping).

-Upcoming Center events include the following:

-Our Annual Spring Fling, Volunteer Appreciation Event, will take place on Wednesday, April 22 at Memories.

All members are invited to attend as we show our appreciation to our Center volunteers during Volunteer Appreciation Week. The Center could not do all we do without our amazing volunteers sharing their time and talents. Going along with the western theme, we will be offering line dance demonstrations and instruction. We will be doing Raffle giveaways of donated items from our generous business community. We anticipate that over 100 members will join the fun at this festive gathering.

-During the month of June we will hold the 31st Annual Senior Games, in partnership with the Grafton and Cedarburg Centers. We will kick off the Games with a walk and pie social on Monday, June 1st. This is a wonderful opportunity for our members to participate in many of the games to challenge themselves physically and mentally.