



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
GENERAL GOVERNMENT AND  
FINANCE COMMITTEE MEETING  
TUESDAY, JANUARY 20, 2026, AT 5:30 P.M.  
Port Washington City Hall, 100 W. Grand Avenue,  
Port Washington, WI 53074  
Lower Level Conference Room

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1. **Roll Call-** Chairperson Dan Benning called the meeting to order at 5:30 p.m. Members present were Alderpersons Dan Benning and Jonathan Pleitner. Also present was City Administrator Melissa Gossett, Director of Administration/City Clerk Susan Westerbeke, and City Treasurer/Finance Director Mark Emanuelson.
2. **Approval of Minutes of the Previous Meeting-** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2025 MEETING. Motion carried unanimously.
3. **Consideration and Possible Recommendation for Approval of the Updated Paramedic Intercept Agreement-** The City Treasurer/Finance Director gave a brief report. Fire Chief/EMS Service Director Joe DeBoer was present to report on the previous agreement and current practices. This agreement will include a change to a flat rate and allow billing for calls that do not require transport, however other services were provided. This agreement provides for a more comprehensive billing process. MOTION TO RECOMMEND APPROVAL OF THE UPDATED PARAMEDIC INTERCEPT AGREEMENT AS PRESENTED. Motion carried unanimously.
4. **Consideration and Possible Recommendation on the Adoption of Resolution 2026-01: Approving 2026 Budget Amendments for Deferred Capital Projects-** The City Treasurer/Finance Director reviewed the amendment request moving items forward into 2026. Discussion was held. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO RECOMMEND APPROVAL OF RESOLUTION 2026-01: APPROVING 2026 BUDGET AMENDMENTS FOR DEFERRED CAPITAL PROJECTS AS PRESENTED BY STAFF. Motion carried unanimously.
5. **Consideration and Possible Action on Approval of Original Alcohol License for “Class B Liquor” and Class “B” Beer and Annual Cabaret License for Salt at Newport Shores LLC, Roger Erickson-Agent (324 N. Lake Street)-** The Director of Administration/City Clerk reviewed the license application. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO RECOMMEND APPROVAL OF ORIGINAL ALCOHOL LICENSE FOR “CLASS B LIQUOR” AND CLASS “B” BEER AND ANNUAL CABARET LICENSE FOR SALT AT NEWPORT SHORES LLC, ROGER ERICKSON-AGENT AT 324 N LAKE STREET AS PRESENTED. Motion carried unanimously.
6. **Review and Discussion of Quarter 1 Ordinances-** The City Administrator reviewed the ordinance list with the committee. Discussion was held on proposed ordinances, the order they will be taken throughout the year and the processes moving forward.
7. **Chairman’s Business-** None.
8. **Member’s/Liaisons’ Business-** None.
9. **Public Comments/Apearances-** None.
10. **Next Meeting-** Tuesday, February 3, 2026, at 5:30 p.m.
11. **Adjournment** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:22 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, Director of Administration/City Clerk