



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, JANUARY 20, 2026 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue
Port Washington, WI 53074
Council Chambers

MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the meeting of the Common Council at 6:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Michael Gasper, Dan Benning, and Jonathan Pleitner. Alderperson Pat Tearney attended via phone. Alderperson Mary Lou Mueller was absent and excused. Also present was City Administrator Melissa Gossett, Director of Administration/City Clerk Susan Westerbeke, City Attorney Matt Nugent, Public Works Director Rob Vanden Noven, and Director of Planning and Development Bob Harris.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **PUBLIC COMMENTS/APPEARANCES-** The Mayor reviewed the protocol for public comments. Three residents and three non-residents provided comments.
4. **CONSENT AGENDA**
 - A. **Approve Minutes of Previous Meeting**
 - B. **Accept December Monthly Invoices**
MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ACCEPT AND APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.
5. **MAYOR'S BUSINESS**
 - A. **Mayor's Updates-** The Mayor asked the City Clerk to confirm the Proclamation and Mayor's Letter was sent to the Public Service Commission (PSC) supporting the alternative power line route. The City Clerk confirmed they were both sent to the PSC by certified letter and the returned receipt was received so they will be able to include this information when holding their hearing. The Mayor thanked the neighboring communities for their support of the alternative power line route as well. The City Administrator provided an update on the oversight of truck traffic in the construction zone. The Mayor worked with sixth grade students from Thomas Jefferson Middle School to present their research and proposed solutions related to bluff retention, Sauk Creek behind their school, and controlling invasive species at an upcoming Council meeting. The Mayor thanked Governor Evers for last week's visit to Port Washington touring the data center construction site and the various spots throughout the city which were improved with the contributions from state grants.
6. **OFFICERS/STAFF REPORT**
 - A. **Monthly Department Reports-** Reports were delivered in writing.
 - B. **Update on Public Safety Building Project-** The Public Works Director provided an update on the public safety building.
 - C. **Update from City Administrator-** None.
7. **FROM STANDING COUNCIL COMMITTEES**
 - A. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
 1. **Consideration and Possible Action on Approval of Original Alcohol License for "Class B Liquor and Class "B" Beer and Annual Cabaret License for Salt at Newport Shores, LLC, Roger Erickson-Agent (324 N. Lake Street)-** The Director of Administration/City Clerk reported on the alcohol license application. General Government and Finance Committee recommended approval of this license. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE ORIGINAL ALCOHOL LICENSE FOR "CLASS B LIQUOR" AND CLASS "B" BEER AND ANNUAL CABARET LICENSE FOR SALT AT NEWPORT SHORES, LLC, ROGER ERICKSON-AGENT AT 324 N. LAKE STREET AS PRESENTED. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Consideration and Possible Action on Tax Incremental Financing Request for Pier Street Landing Mixed Use Residential Development (115 E. Pier Street)- The City Administrator reviewed the project proposal. Staff recommends entering into negotiations to prepare a Developers Agreement and bringing a draft back to Council for review. The City Treasurer/Finance Director reported that this TID 2 is anticipated to close in 2031, and this project may extend its closing until 2032. Discussion was held. MOTION BY ALD. BENNING, SECONDED BY ALD. POSTL TO DIRECT STAFF TO PURSUE A DEVELOPER'S AGREEMENT WITH THE DEVELOPER AND REPORT BACK TO COUNCIL AT A FUTURE MEETING. Motion carried unanimously.

B. BOARD OF PUBLIC WORKS

1. Consideration and Possible Action on Acquiring AquaHawk Software to Enable Customer Login to Track and/or Receive Alerts of Water Usage- Water Utility and Wastewater Utility Superintendent Dan Fisher was present to report on the new software. The water meter change-out is 95 percent complete. The updated water meters are necessary to utilize the proposed water monitoring program. This program allows customers to create their respective portal at no charge which will monitor water usage and receive alerts for their accounts. The Board of Public Works recommended approval. Discussion was held. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE ACQUIRING AQUAHAWK SOFTWARE TO ENABLE CUSTOMER LOGIN TO TRACK AND/OR RECEIVE ALERTS OF WATER USAGE AS PRESENTED. Motion carried unanimously.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS- None.

11. PUBLIC COMMENTS/APPEARANCES- None.

12. MOTION TO CONVENE INTO CLOSED SESSION per Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation and other terms and conditions of employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: City Administrator's Performance Review- The Mayor read the closed session item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO CONVENE IN CLOSED SESSION AT 7:20 P.M. ROLL CALL VOTE TAKEN, AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY. Motion carried unanimously.

13. RECONVENE INTO OPEN SESSION to take action relating to the closed session discussions, if any.- MOTION MADE BY ALD. TEARNEY, SECONDED BY ALD. NEUMYER TO RECONVENE IN OPEN SESSION AT 7:49 P.M. ROLL CALL VOTE TAKEN, AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY. Motion carried unanimously.

14. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 7:50 P.M. Motion carried unanimously.

Respectfully Submitted,
Susan L. Westerbeke, Director of Administration/City Clerk