



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
Parks & Recreation Board Meeting
Wednesday, August 27, 2025 at 5:00 PM
Port Washington City Hall, 100 West Grand Avenue,
Port Washington, Wisconsin 53074
Common Council Chambers

Minutes

1. **ROLL CALL-** This is an open meeting under Section 19.81 to 19.98 of the Wisconsin State Statutes. Present: Jon Crain (Director of Parks, Recreation and Forestry), Patrick Tearney (Ald/Chairperson), Jim Karrels, Mary Lou Mueller (Ald), Dan Ross, Wayne Chrusciel, and Jane Dean. Note was made that Madeline Binsfeld has resigned as of August 27, 2025.
2. **APPROVE MINUTES OF PREVIOUS MEETING-** MOTION MADE BY MARY LOU MUELLER, SECONDED BY WAYNE CHRUSCIEL TO ACCEPT THE JUNE 11, 2025 MEETING MINUTES. Motion carried unanimously.
3. **INTRODUCTION OF NEW BOARD MEMBER-** Introduction of Jane Dean.
4. **PUBLIC COMMENTS/APPEARANCES-** Dan Benning, Alderman, suggested a review of facility rates, capital improvement plan, and operations plan be made soon to the Board.
5. **CHAIRPERSON'S BUSINESS-** None.
6. **MEMBER/LIASIONS' BUSINESS**
 - A. **DIRECTOR OF PARKS, FORESTRY AND RECREATION**
 1. **Program Update**
 - a. Summer programs wrap up
 1. Offered 33 programs (excluding theatre and swim lessons) with 577 participants
 - b. Theatre- Next event starts in November with shows in February
 1. 4 shows
 2. 882 tickets were sold
 - c. Flag Football- Rebel's Field
 1. Practice started mid-August
 2. Games kicked off this week
 - d. Community Garden- Season wrap-up tonight at Beer Garden
 1. All 70 plots were claimed by 47 people
 - e. Fall/Winter Registration Date- Guide to be distributed soon
 1. End of August/early September
 2. **Pool Update**



- a. Pool Closure- 08/24- Overall numbers were up
- b. Pool Data

	2024	2025
Season pass holders	2829	2902
Superpass visits	1059	1023
Daily paying visits	4938	5907
Lap swim visitors	104	157
# of patrons	11289	12952
Average Temperature	76.5 degrees	75.7 degrees
Lessons taught	928	1177
Lane 4 vouchers	12	13

3. Park Maintenance Update

- a. Whitefish Park- New playground installation- In-house installation is a big money saver. Projected to be complete soon.



- b. Windrush Park- New basketball court installation- Help from the Street Department. Run off areas addressed to avoid future problems.



- c. Flooding- Valley Creek updates- Issues to be addressed as needed

4. Discussion on Parks Board Involvement in Projects and Programs

- a. Adopt a park/garden program- Jon would like to see the Board become more involved in this program. Jon to put together lists of parks that will benefit from this.
- b. Future capital project involvement- meeting to be set up for further discussion.
- c. Connection Friends group about future projects- Jon Crain to speak with Friends of Park and Rec regarding involvement.

7. PUBLIC COMMENTS/APPEARANCES- None.

8. PARK TOURS

A. UPPER LAKE PARK BEER GARDEN

B. WHITEFISH PARK

C. BIRCHWOOD HILLS

9. NEXT MEETING- Meeting notice to be sent out by Xai Khang for a September 17th meeting at 6:00 PM to discuss future capital projects, rates review, etc. Meeting in October to stay in place.

10. ADJOURNMENT- MOTION TO ADJOURN AT 7:15 PM BY MARY LOU MUELLER, SECONDED BY WAYNE CHRUSCIEL. Motion carried unanimously.

Submitted by Jim Karrels, Secretary