



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
DESIGN REVIEW BOARD  
TUESDAY, MAY 13, 2025, AT 4:00 P.M.  
Port Washington City Hall, 100 W. Grand Avenue  
Port Washington, WI 53074  
Lower-Level Conference Room

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**MEETING MINUTES**

1. **Roll Call** – With all members present, the May 13, 2025 Design Review Board was called to order at 4:00 p.m.

2. **Approve Previous Meeting Minutes**

**Motion by M. Didier to approve the April 8, 2025 meeting minutes subject to correcting the meeting date from April 8, 2024 to April 8, 2025. Seconded by R. Strohm. Motion unanimously approved.**

3. **Public Appearances and Comments** – None.

4. **Building, Site & Operations Plan** – New Accessory Warehouse Building for J. Miller Electric; 512 S. Park Street; Justin Miller, Applicant

**Motion by R. Strohm to recommend approval of the Building, Site and Operations Plan with the following conditions: 1) Add windows to the north side of the warehouse, 2) Require only a two-tone paint color belt, 3) Replace the existing O.H. doors to match the O.H. doors on the new warehouse. Seconded by R. Eichenhofer. Motion was unanimously approved.**

5. **Building, Site & Operations Plan** – Proposed 8-Bed Community Based Residential Facility; Located at the Northeast Corner of Woodridge Lane and E. Sauk Road; Red Granite DevCo, LLC, Applicant; Welton Development, LLC, Owner

**Motion by J. Hartline to recommend to approve the Building, Site and Operations Plan with the following conditions: 1) Recommend the gray color palette, 2) Final civil plans approval by the City Engineer. Seconded by R. Eichenhofer. Motion unanimously approved.**

6. **Minor Review** – Review and Possible Recommendations on a Proposed New Single-Family Home Located in the St. Mary's Neighborhood Preservation Overlay Zone; 409 N. Powers Street; Troy Bretl and Bridget Bretl, Applicants

**Motion by M. Didier to approve the Minor Review subject to adding a further developed entrance point. Seconded by R. Strohm. Motion unanimously approved.**

7. **Forthcoming Events** – None.

8. **Adjournment** – Motion by R. Strohm to adjourn the meeting; Seconded by R. Eichenhofer. Motion unanimously approved and the meeting adjourned at 5:00 p.m.

Committee Members: Jeremy Hartline, AIA (Chairman); Roger Strohm, PE (City Engineer); Rose Eichenhofer; Melissa Didier; Vacancy

Staff Liaison: Bob Harris, Director of Planning and Development

***Special Accommodations:*** Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at 262-284-5585 or [cityclerk@portwashingtonwi.gov](mailto:cityclerk@portwashingtonwi.gov) at least one (1) business day prior to the meeting.

***Notice of Possible Quorum:*** Notice is hereby given that Common Council members or members of other governmental bodies who are not members of this board, commission or committee may be present at this meeting to gather information about a subject over which they have decision-making authority. In that event this meeting may also constitute a simultaneous meeting of the Council or of such other governmental bodies. Whether a simultaneous meeting is occurring depends on whether the presence of one or more Council members or members of such other governmental bodies results in a quorum of the Council or of such other governmental bodies and, if there is a quorum, whether any agenda items listed above involve matters within the Council's or the other governmental bodies' jurisdiction. If a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting. [*State ex rel. Badke vs. Greendale Village Board*, 173 Wis. 2d 553 (1993).]