



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
POLICE & FIRE COMMISSION**

Monday, August 11, 2025 at 6:00 p.m.

100 W Grand Ave, Port Washington, WI 53074

City Hall Council Chambers

Mission Statement: *The Police and Fire Commission (PFC) exists for the benefit of all our citizens, who expect and deserve a high level of public safety. We oversee the Police Department, Fire Department, and Emergency Medical Services in a fiscally responsible manner. Our mission is to hire and retain the most qualified personnel and advocate for the best training, equipment, and facilities to allow them to carry out their tasks. The safety of our residents and protection of life and property is our goal.*

Meeting Minutes

1. Roll Call. Jim Bieber, Ed Johnson, Joe Dean, Jill Eernisse. Also present: Police Chief Kevin Hingiss, Fire Chief Joe DeBoer, Lt. Jerry Nye, Officer Taylor Russell, PYPD Executive Assistant Becki Hill, Alderperson Dan Benning. From the Ozaukee Press, Kris Halbig-Ziehm. Chair Bieber called the meeting to order at 6:03 p.m.
2. Public Appearances, Comments, and Correspondence
 - a. Email from Port Washington Citizen commending officers for their actions during a welfare check. Chief Hingiss read the email commending Lt. Nye and Officer Haas.
3. Chairman's Comments. None.
4. Review of Previous Meeting Minutes. Motion to approve the meeting minutes of the June 9, 2025 meeting of the PFC by J. Eernisse, seconded by J. Dean. Motion carried by voice vote. Motion to approve the meeting minutes of July 14, 2025, by J. Eernisse, seconded by E. Johnson. Motion carried by voice vote. Motion to approve the special meeting minutes of July 16, 2025, by J. Eernisse, seconded by E. Johnson. Motion carried by voice vote.
5. Recognition of Service Anniversaries:
 - a. For the Police Department:
 - i. Gatlin Volm, 3 years
 - ii. Jacob Zygowski, 3 years
 - b. For the Fire Department:
 - i. Jeff Tietyen, 39 years
 - ii. Eric Eibs, 26 years
 - iii. Rick Kultgen, 19 years
 - iv. Allsun Molenda, 3 years
 - v. Nick Gilbank, 2 years
6. Drone Demonstration – Port Washington Police Department. Chief Hingiss introduced Lt. Nye and Officer Russell, noting the department had recently added a second drone. Lt. Nye discussed the members of the team, the guidelines, and uses of the drones. Officer Russell demonstrated the drones and relayed their capabilities. It was noted the drones' batteries can be shared between the Police and Fire Departments for their respective drones.

POLICE DEPARTMENT

1. Review and Discussion – July 2025 Bills. The bills were reviewed.
2. Review and Discussion – June 2025 Municipal Court Statement. The statement was reviewed.
3. Review and Discussion – July 2025 Calls for Service and June 2025 Wisconsin Incident Based Reporting (WIBR). The reports were reviewed.
4. Police Chief's Report
 - a. Wisconsin Propane Education & Research Council (WiPERC) On-Road Vehicle Data Incentive Program. Chief Hingiss reported that the city had received a check for

\$14,000 for the propane systems that some squads use. This works out to \$3,500 per vehicle.

- b. Request for Approval of Secondary Employment – Officer Dan Wolff. Chief Hingiss discussed this request of Officer Wolff to work for Fredonia. The Chief approves of this request. J. Dean made a motion to approve the request for secondary employment, seconded by J. Eernisse. Motion carried by voice vote.
 - c. Update – National Night Out. Chief Hingiss called the National Night Out hosted by Port Washington a tremendous success, noting the comments were that it was well organized and in a great location. He highlighted the work of Annie Bialzik in organizing the event, and further commended all members of the department who made it such a success.
 - d. Update – Reaccreditation September 9-11. Chief Hingiss informed the commission that there will be a team of three people reviewing the department's general orders and their application on these dates.
 - e. Chief Hingiss relayed that the new officer selected by the PFC has accepted the offer and will likely start 9/2/25. Recruit school will start in January.
5. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings.

FIRE DEPARTMENT

1. Review and Discussion – July 2025 EMS Invoices. The invoices were reviewed.
2. Review and Discussion – July 2025 Fire Invoices. The invoices were reviewed.
3. Review and Discussion – July 2025 EMS Calls. The calls were reviewed. Chief DeBoer related that this was the most calls in a month. They went from 99 in June to 160 in July. The department is seeing a rise in paramedic intercepts.
4. Review and Discussion – July 2025 Fire Calls. A record was set for calls, with 42 in July.
5. Fire Chief's Report
 - a. Resignation of part-time AEMT Deana Laabs and part-time AEMT Timothy Lund. Chief DeBoer informed the PFC of these departures.
 - b. Potential hiring of part-time FF/EMT Ayden Wucherer and FF/EMT Gavin Hanaman. Chief DeBoer hopes to start the onboarding of these members in two weeks.
 - c. Update on the pending fire inspection process for 2025. The ImageTrend database, Chief DeBoer noted, has been fully built out and is running appropriately. Inspections will be starting this week.
 - d. Progress report on the Public Safety Building project. Chief DeBoer related that the building walls for the Fire Department are now being completed and that floors are being poured.
 - e. Chief DeBoer told the PFC that with the heavy weekend rains the Fire Department ran 19 calls, including 10 assisting in Milwaukee, and there were six EMS calls.
6. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Alderperson Benning discussed the weekend's rains and how it affected the water and treatment plants. Although power went out, the new generators worked as intended. He also thanked everyone involved in the National Night Out. The next meeting of the PFC is scheduled for September 8, 2025, at 6:00 p.m.

Adjournment. Motion by J. Eernisse, seconded by J. Dean to adjourn the meeting. Motion carried by voice vote. The meeting was adjourned at 6:49 p.m.

Police & Fire Commissioners

Chair James Biever, Vice Chair Sarah Burdette, Secretary Edward Johnson, Joseph Dean, Jill Eernisse